



## APPROVED

Board of Directors  
Meeting Minutes  
January 19, 2022

I. Meeting was called to order by President Ron Jansen at 6:00 PM

### II. Attendees

#### Board Members

Ron Jansen, Mike Kennedy, Jack Porwoll, and Gerry Ries

#### Others

Jeff Holmes, Sam Cari and Chris Anderson (Heywood, Cari, & Anderson)

### III. Approval of Past Meeting Minutes

The minutes of the September 15 meeting were approved via email by the Board members on September 16, 2021.

### IV. Member Forum

None

### V. Treasurer's Report

Final financial numbers will be available after the completion of the final inventory of the Ship Store and Service areas, final depreciation values, and a review by the external CPA.

### VI. Manager's Report

Personnel reviews with the staff are almost complete. Inventories of the Ship Store and the Service area are in progress. All of the assessments have been billed. Slip contracts have been mailed out and in the process of receiving collections.

Service techs are attending classes to further their expertise and capabilities.



Staff will be attending the Marina Association and the Boat Show in Minneapolis later this week.

## VII. Shower Trailer Update

### Background

On May 4, 2021, the underground electrical line between the buildings of the city waste treatment plant was damaged by an excavator as part of the Highway 35 upgrade. This loss of power resulted in sewage back flowing into the SCMC shower trailer and on the site. An estimate to clean and refurbish the shower trailer was \$90,000. The cost of a new trailer was \$109,000. The decision was made to purchase a new trailer. Wisconsin state law limits the liability of the city to \$50,000 in cases such as this. The insurance company for the city has paid \$50,000 to SCMC.

### Investigation

Legal counsel has met with the city public utilities director to obtain more site details around the area where the power line was cut. The location of the cut was in the driveway to the waste treatment plant. The line was providing power between 2 locations of the waste treatment plant; however, part of the line was outside of the property fence line and in the public right of way. This is where the line was severed. The electrical line is not on any drawings and people believe it has been there for over 50 years. The Diggers Hotline marked known underground utilities within the public right of way. This area was not marked because it was not on any drawings and should not have been on the public right of way.

The state of Wisconsin, general contractor, and excavating contractor deny any responsibility for the damages. With the city insurance paying up to the limit, it is the opinion of legal counsel that the chances of winning a lawsuit with any of these parties are less than 50%. It is their recommendation that SCMC does not proceed with filing a lawsuit.

Motion by Mike Kennedy and 2nd by Jack Porwoll that upon the advice of legal counsel that SCMC stop the investigation and potential legal proceedings relevant to the damage of the shower trailer on May 4, 2021.  
Unanimous approval.



## VIII. New Business

### Employee Covid Policy

In 2021 employees who had Covid-19 were paid as if they were working. In 2022, the policy is changed to any absence for illness will be charged to the employee's PTO account.

### Survey Feedback

The format of the survey has been essentially the same for over 10 years. The results are usually plus or minus 1-4 % of the previous surveys. The feedback received was that the survey needs to be refreshed; that it has become monotonous.

Motion by Jack Porwoll and 2nd by Mike Kennedy to forgo the 2021 Survey and revamp the Survey for use at the end of 2022. Unanimous approval.

### Shrink Wrapping

In previous years the shrink wrapping was completed with in-house resources. Due to the unavailability of manpower the shrink wrapping was outsourced to the Boat Doctors. The quality and timing was good. The cost was higher in part due to the way of charging. Boat Doctor charges based on the actual measured length of the boat. SCMC charged based on the model length of the boat which is sometimes 3-4 feet shorter. Material costs were also substantially higher in 2021.

### Tentative Meeting Dates - 2022

March 16 @ 6:00 PM

May 21 (Annual Owners Meeting)

June 15

July 20

August 17

October 19 (Annual Budget)



IV. Adjournment

Motion by Mike Kennedy and 2nd by Jack Porwoll to adjourn at 7:37 PM. Unanimous approval.

Submitted by:

Gerry Ries  
SCMC Secretary