



# APPROVED

Board of Directors  
Meeting Minutes  
May 20, 2020

I. Meeting via video conferencing called to order by President Ron Jansen at 11:00 AM

II. Attendees

Board Members

Ron Jansen, Mike Kennedy, Jim McCormick, Elaine Nordness, Gerry Ries, and Joe Trowbridge

Others

Jeff Holmes

III. Approval of Past Meeting Minutes

The minutes of the March 18, 2020, meeting were approved via email by the Board members on March 19, 2020.

IV. Member Forum

Variance BSR1 - Request for a 6 ft variance with no secondary boat allowed. Motion by Joe Trowbridge and 2nd by Mike Kennedy to approve the request. Unanimous approval.

V. Treasurer's Report

Net profit YTD is 35,000 vs 19,000 LYTD. Income was up due to a larger amount of the assessment being put into the operations account rather than the capital account. Service department is down \$35,000 due to reduced activity because of the fire.

Business interruption check of \$24,500 has been received from insurance. Depreciation recovery will be the last item to be received.

#### IV. Manager's Report

Most of the time was spent on issues related to the fire and the reconstruction, phone calls from members, and preparation for reopening the marina.

#### V. Old Business

##### Fire Update

All items are complete except for the depreciation recovery and the ordering of the remaining inventory items.

##### Coronavirus Update

One of the gas dock employees is in recovery from Covid19. The employee had not been at the marina for several months. Training of the gas dock employees has started and they are adapting well to the new procedures related to Covid19.

Porta-Potties are on site and will be cleaned twice per week by an external firm. Sanitizers are in place at the dock entrances.

Paper dispensers for the shower trailer and the building restrooms have been ordered, in preparation for reopening.

It has been noted that social distancing was not occurring on multiple docks during the weekend of May 16-17.

Information on multiple types of cleaners/sterilizations has been reviewed. Motion by Jim McCormick and 2nd by Joe Trowbridge to have Pro3 Solutions sterilize the shower trailer, the building restrooms/showers and hallway, and the porta-potties prior to reopening. Unanimous approval.

Professional daily cleaning of the building bathrooms/showers and the shower trailer will be contracted to an external firm. Motion by Jim McCormick and 2nd by Joe Trowbridge to begin daily cleaning upon reopening.

Club room will remain locked until further notice.

Operation of the Ship Store will remain the same (under current rules).

##### Group Events

There will be no group events (dock walk, annual marina picnic, etc) until further notice.

## Annual Meeting

Plans will continue to be made for an annual meeting on September 19. All materials for the elections will be mailed via USPS, the same as in the past. It is hoped that the September 19 meeting will be an in-person meeting. However, options for a potential virtual meeting will also be investigated as a backup plan.

## Letter to Members

A draft of the letter to members was reviewed. Modifications will be made to include decisions that were made in today's meeting.

## VI. Next Meeting

Subject to call as needed.

## VII. Adjournment

Motion by Mike Kennedy and 2nd by Joe Trowbridge to adjourn at 12:17 PM.  
Unanimous approval.

Submitted by:

Gerry Ries  
SCMC Secretary